

Author's Name: _____

Date: _____

Peer's Name: _____

Date: _____

Editing Checklist for Self- and Peer Editing

Directions: Edit your written work using the Self-Edit columns, fixing any errors you notice. Then, have a peer complete the Peer Edit columns while you observe.

	Self-Edit		Peer Edit	
	Checklist Items	After completing each step, place a check here.	Checklist Items	After completing each step, place a check here.
Punctuation	I read my written piece aloud to see where to stop or pause for periods, question marks, exclamation marks, and commas.		I read the author's piece aloud to see where to stop or pause for periods, question marks, exclamation marks, and commas.	
Capital Letters	Quotation marks are included where needed.		Quotation marks are included where needed.	
	I checked for capitals at the beginning of sentences.		I checked for capitals at the beginning of sentences.	
Grammar	Proper nouns begin with capital letters.		Proper nouns begin with capital letters.	
	My sentences are complete thoughts and contain a noun and a verb.		Sentences are complete thoughts and contain a noun and a verb.	
Spelling	I don't have any run-on sentences.		There are no run-on sentences.	
	I checked spelling and fixed the words that didn't look right.		Spelling is correct.	